



**UNITED STATES MARINE CORPS**

COMBAT LOGISTICS BATTALION 25  
COMBAT LOGISTICS REGIMENT 45  
338 NEWMAN SPRINGS ROAD  
RED BANK, NEW JERSEY 07701-5682

IN REPLY REFER TO:

1000

I-I

25 Aug 20

From: Inspector-Instructor  
To: Investigating Officer

Subj: AGENDA ICO ALL-HANDS "TOWN HALL" ON 20 MAY 2020

Encl: (a) Briefed Slide  
(b) Attendance Roster  
(c) Raw meeting agenda

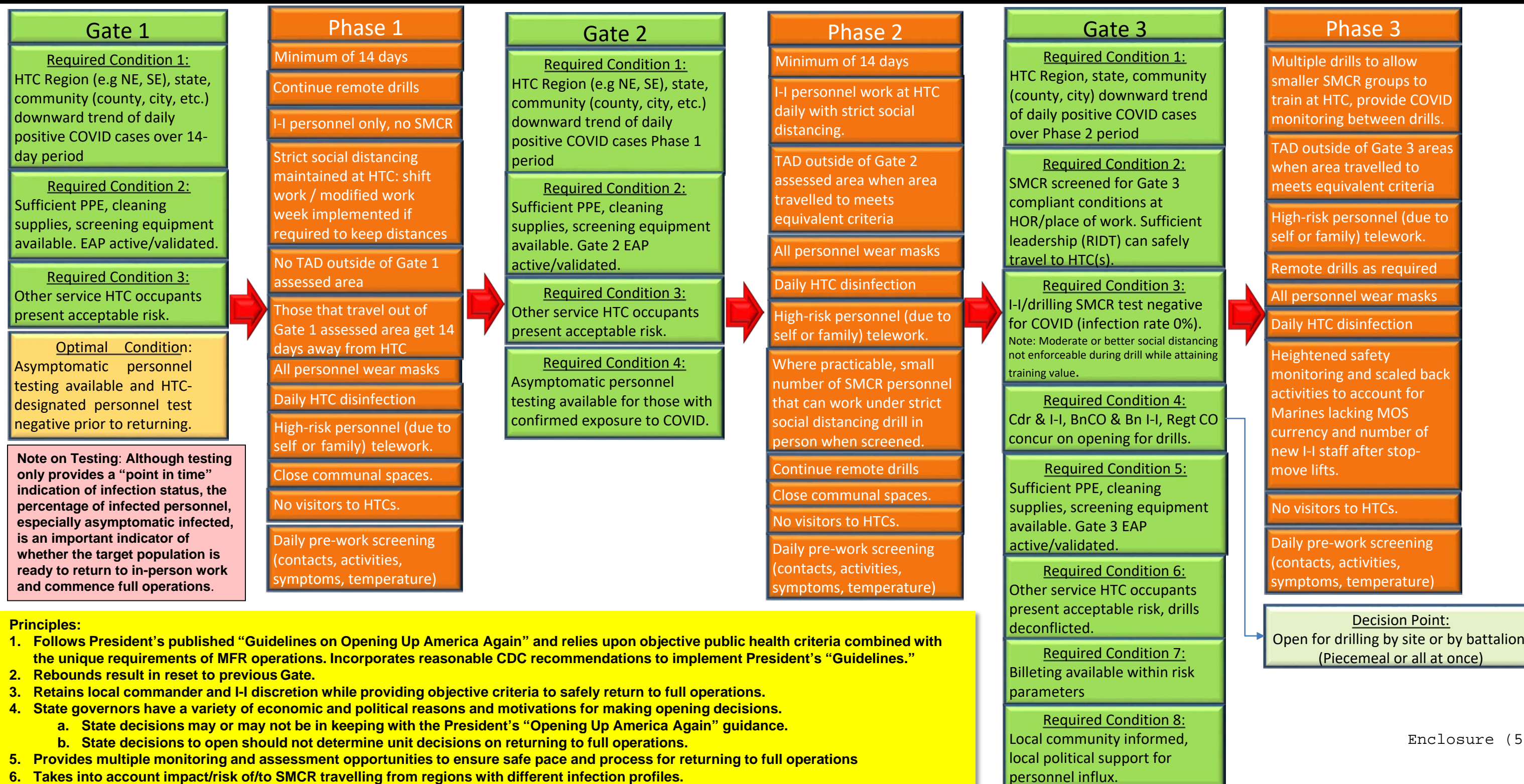
1. On 20 May 2020 I held a virtual town hall to brief the command on the way ahead with regards to COVID-19 and the way ahead for mission accomplishment. All hands were in attendance per Encl (b). Encl (a) was displayed and viewable for all participants.
2. The following is an outline of what was briefed to all hands:
  - a) Review of actions taken from March to the date of the town hall
  - b) Review of the MFR order directing continuity of operations
  - c) Review of SECDEF orders and restrictions
  - d) Review of liberty restrictions to protect the force and families
  - e) Overview of the unit strategy/approach to mission accomplishment
  - f) Detailed review of every block in every phase of Encl (a) to establish understanding of the plan
  - g) Discussion of MLG training guidance wrt virtual drills
  - h) Order wrt contact and personal activities outside of working hours to prevent infection
  - i) Discussion of restriction on visitors to the HTC and an anonymized review of the Cpl Wakeman case where the Cpl brought his girlfriend to the Red Bank HTC early in the crisis which caused exposure of Marines to COVID and resulted in multiple issues and ROMs
  - j) Detailed review of SECDEF travel policies
  - k) Discussion on state opening guidelines and why CLB-25 would be more strict
  - l) Q&A session

(b)(6), (b)(7)c

Enclosure (5)



# Return to Full Operations



Battalion Main Meeting Attendees						GoToMeeting
Summary						
Meeting Date	Meeting Duration	Number of Attendees	Meeting ID			
May 20, 2020 8:09 AM EDT	84 minutes	89	408-242-805			
Details						
Name	Email Address	Join Time	Leave Time	Time in Session (minutes)		
		8:17 AM	9:33 AM	76		
		8:16 AM	9:33 AM	77		
		8:19 AM	9:28 AM	69		
		8:22 AM	9:34 AM	71		
		8:09 AM	9:34 AM	84		
		8:15 AM	9:34 AM	79		
		8:22 AM	9:33 AM	71		
		8:13 AM	9:33 AM	79		
		8:19 AM	9:33 AM	73		
		8:14 AM	9:33 AM	79		
		8:20 AM	9:33 AM	73		
		8:22 AM	9:33 AM	71		
		8:29 AM	9:33 AM	64		
		8:19 AM	9:33 AM	74		
		8:11 AM	9:33 AM	82		
		8:19 AM	9:34 AM	74		
		8:14 AM	9:33 AM	79		
		8:11 AM	9:33 AM	82		
		8:19 AM	9:33 AM	74		
		8:14 AM	9:34 AM	79		
		8:18 AM	9:34 AM	76		
		8:25 AM	9:33 AM	68		
		8:20 AM	9:33 AM	73		
		8:19 AM	9:34 AM	75		
		8:21 AM	8:27 AM	5		
		8:27 AM	9:34 AM	66		
		9:31 AM	9:34 AM	2		
		8:33 AM	9:34 AM	60		
		8:30 AM	8:33 AM	3		
		9:32 AM	9:33 AM	1		
		8:14 AM	9:33 AM	79		
		8:19 AM	8:52 AM	33		
		8:58 AM	9:34 AM	35		
		8:10 AM	9:34 AM	83		

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8:10 AM	9:33 AM	83		
8:23 AM	9:33 AM	70		
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8:24 AM	8:30 AM	5		
8:30 AM	9:34 AM	64		
8:09 AM	9:33 AM	83		
8:25 AM	9:34 AM	68		
8:10 AM	9:34 AM	84		
8:09 AM	9:34 AM	84		
8:13 AM	9:33 AM	80		
8:24 AM	9:33 AM	69		
8:17 AM	9:33 AM	76		
8:13 AM	9:25 AM	71		
9:26 AM	9:33 AM	7		
8:20 AM	9:33 AM	73		
8:16 AM	9:33 AM	76		
8:10 AM	8:16 AM	5		
8:19 AM	9:33 AM	74		
8:14 AM	9:33 AM	78		
8:20 AM	9:33 AM	72		
8:14 AM	9:33 AM	79		
8:10 AM	9:33 AM	83		
8:23 AM	8:44 AM	21		
8:44 AM	9:33 AM	49		
8:18 AM	9:34 AM	75		
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